

BIOFUELS GRANT PROGRAM APPLICATION

Thank you for your interest in the Indiana Biofuels Grant Program. It is the goal of this program to increase the availability and use of biofuels in Indiana. This program pays for the installation of E85 refueling infrastructure. E85 is an 85 percent ethanol blended fuel.

Due to the limited amount of funds available, submission of an application does not guarantee funding.

Only costs incurred after approval notification are eligible for funding. Project construction can not begin until award notification. Costs incurred after approval, and prior to execution of the grant agreement (contract) are made at the applicant's own risk. Funding is assured only after final execution of the grant agreement.

Before beginning the application, please read the document entitled "Guidelines for the Biofuels Grant Program", which includes the guidelines to this program.

Completed Grant Applications should be sent to the following address (e-mail submission is preferred)

**Annie Schmelzer, Biofuels Grant Administrator
101 West Ohio Street, Suite 1200
Indianapolis, IN 46204
TEL: (317) 234-4045
FAX: (317) 232-1362
E-MAIL: aschmelzer@isda.in.gov**

I. Applicant Profile

Organization Name: _____

Address: _____

City: _____ State: _____ Zip: _____

County: _____ FID#: _____

Project Address (if different from above): _____

City: _____ State: _____ Zip: _____

County: _____

Name and Title of Organization Contact: _____

Phone: _____

Email: _____

Name and Title of Project Contact: _____

Phone: _____

Email: _____

Name of Preparer of Application: _____

Phone: _____

Email: _____

Type of Application (mark on box with an X):

_____ E85 infrastructure only

II. Project Narrative

Please answer the questions below along with a narrative that is a brief history of the organization and its qualifications to develop the proposed project. Describe the project for which the funding is being requested. Please explain ideas thoroughly, along with reasoning behind why the project will be successful. Add additional pages if necessary.

Describe whether the gas station is placed in a strategic location.

Why is it a strategic location?

Station proximity to major transportation corridors and what is the traffic volume?

Number of FFV Auto Dealers within 25 miles of project site:

Year station went into service:

Number of dispensers currently at the site:

Fuels currently offered at site:

Number of other retail locations owned or operated by the applicant:

How many long-term contracts do you have with fleets? If yes, please name the fleets.

III. Marketing

In order to be eligible for this grant, applicants must appropriately advertise and post signage regarding the alternative fuel. Please give a detailed explanation of how you plan to market the alternative fuel. Add additional pages if necessary.

IV. Estimated Annual Fuel Sales

Total annual sales volume for current refueling site:

_____ <500,000 gallons _____ 500,000-750,000 gallons _____ 750,000 + gallons

_____ Estimated annual number of gallons of E85 that you expect to sell at this site

Please provide a brief justification for these estimations.

V. Timeline

Please provide the date that the pump(s) will begin selling E85 to the public.

Month/Day/Year: _____

VI. Project Budget

Enter the projected costs of the project below. **Please attach a minimum of two (2) quotes from equipment/installation providers to support these numbers.**
Also attach a copy of Proof of Insurance for project site.

Equipment	\$
Installation Cost	\$
Site Preparation	\$
Signage	\$
Total Cost	\$*

*Maximum Grant = **\$5000** for E85

Please explain how you will pay for project costs not covered by the grant. Describe all other sources of funding for the project and the amount of funds from each source:

Source: _____ Amount: \$ _____

Source: _____ Amount: \$ _____

VII. Applicant Disclosure

Is the Applicant a State of Indiana Certified minority or women owned business?

_____ Yes _____ No

If yes, provide percentage.

VIII. Applicant Affirmations

Applicant hereby affirms that it is properly registered with the Indiana Secretary of State (if applicable) and is in good standing with the Indiana Department of Revenue and the Department of Workforce Development. Applicant also affirms that 1) there are no outstanding enforcement actions against it by the Indiana Department of Environmental Management, 2) all permits have been acquired or are in the process with the Indiana Department of Environmental Management and Indiana Department of Natural Resources, and 3) there are no significant workforce issues, such as a pending reduction in the applicant's workforce or pending or threatened workforce action against the Applicant. The below-named signatory(ies) hereby warrant that they are authorized to make such affirmations to the Indiana State Department of Agriculture.

Applicant also affirms that it will sell E85 through March 31, 2009 at project location if awarded a grant through this program.

I attest that, to the best of my knowledge, all information provided in this application and in conjunction with this application is factual.

Authorized Official (signature)

Project Manager (signature)

Name and Title (type or print)

Name and Title (type or print)

Date

Date

Scoring Criteria

The Indiana Biofuels Grant Program Review Team will score applications based on the following criteria:

- ✓ Complete Application
- ✓ (2) Quotes from equipment/installation providers for project budget
- ✓ Proof of Insurance
- ✓ Location of project site
 - Proximity to major transportation corridors
 - Number of FFV auto dealers within 25 miles of project site
 - Proximity to existing E85 stations, see www.in.gov/energy/pumpmap/
- ✓ Estimated annual sales of E85 (gallons)
- ✓ Marketing Plan
- ✓ Signage at the location
- ✓ Number of long-term contracts with FFV fleets